

We are so excited about the upcoming competition! We just wanted to share some last-minute details to ensure the event runs as smooth as possible. I apologize in advance for repeating any information you may already know.

1. For schools arriving for **9:00 tests** on *Friday*, we will begin registration at **8:15am**. We will not start any earlier because we want to make sure all Scarlet Oaks students are already in the building and settled. Please enter through the main entry #1 (says 300 on the building). There will be signs to help guide you. Buses can park further down in the bus spaces once students are dropped at the main door.
2. For schools arriving for **1:00 tests** on *Friday*, we will begin registration at **12:15pm**. We will not start any earlier so as to ensure that lunch is over for all Scarlet Oaks students. Please enter through the Annex door which will be marked with a sign. It is on the same side as the main entry but further down. Buses will need to park in the very back of the building in the **parking lot by the FIRE STATION**. At the end of the testing period we may hold students in rooms for a few minutes to ensure that students being dismissed from Scarlet have already left. Buses can pull around to the front of the building once all Scarlet Oaks buses have left (about 2:30).
3. We will post all results on the webpage <http://hs.greatoaks.com/hosa-regional-competition/> and hope to have this done by 4:00pm.
4. On *Saturday*, registration begins at **8:15** and all events will begin at **9:00**. Please enter through the front door, main entry 1. The awards ceremony is scheduled to start at 1:00pm.
5. There are many restaurants in the area for lunch and there is a map on the webpage. We also have a deal with LaRosa's for large cheese and pepperoni pizzas. If you are interested in that, please see the attached form.
6. We have tried to think of everything and place people strategically, but of course we are human and just in case something was missed, please be ready to be "ALL HANDS ON DECK". Basically, if there is a way you can help out (such as keeping students from wondering etc.), please feel free to do so.
7. Dress code: HOSA Casual wear. Black/navy blue/khaki slacks or skirt. White shirt/blouse or school polo.
If your event requires you to wear scrubs please do so.
8. Please remind your students to read their guidelines and be sure to bring equipment, tools or projects for their presentations.
9. PENCILS will NOT be provided for written test. They must bring their own.

Be sure to check the webpage for specific competitor information such as room locations etc. If we have missed anything here, or you have any questions, please don't hesitate to contact me. See you tomorrow!!