



College Visitation Request Scarlet Oaks Career Campus

In order to receive a Non-Absence for the day, you must meet the following criteria:

- ✓ Request form needs to be completed and to your counselor NO LESS than three (3) school days before the intended visit.
- ✓ You must provide verification of the visit to your counselor.

If these guidelines are not met, your absence will be considered unexcused.

Student Name: _____

Program: _____ Level: _____

College Wishing to Visit: _____

Date and Time of Visit: _____

C&T Instructor Signature

Student Counselor Signature

Academic Instructor Initials: _____

Parent/Guardian Signature

Phone #

Student Signature

Date