

## Great Oaks Dental Assisting Competencies

### Essential Skills Needed at completion of program

**Rating Key:** 1 = Not Essential    2 = Slightly Essential    3 = Essential    4 = Very Essential

<b>KEY VOCATIONAL BARRIER FACTORS</b>	1	2	3	4
Visual Acuity - ability to detect differences/details visually				X
Auditory Acuity - ability to detect differences in pitch and sound		X		
Oral Communication - ability to verbally explain and express ideas			X	
Written Communication - ability to communicate in a written format and record information			X	
Physical Mobility/Strength			X	
Eye-Hand Coordination and Fine Finger Dexterity				X
<b>WORKER TRAIT CHARACTERISTICS</b>	1	2	3	4
Ability to get along with other students				X
Cooperativeness with instructor				X
Attitude toward work, including activities of minimal interest				X
Ability to work independently, without close supervision				X
Ability to stick to assigned task to a positive or expected conclusion				X
Ability to work accurately & willingness to recheck & correct work to meet industry standards				X
Ability to follow and retain:				
Oral Instruction - multi-step			X	
Written instructions			X	
Diagram instructions - simple and sequential			X	
Visual Model or demonstrated instructions			X	
Ability to use numerical data (count, compute, etc.) in an applied setting		X		
Ability to discriminate between objects of similar:				
Size			X	
Shape			X	
Color			X	
Spatial Relationship			X	
Ability to use tools of the trade (small tools, dental tools, etc.)				X
Ability to organize work process			X	
Ability to reference and interpret charts		X		
<b>MATH SKILLS</b>	1	2	3	4
Counting-Recording-Comparing-Calculating (whole numbers, elem. decimals)-Grade Level 1-3				X
Calculating (Fractions - Decimals, Perform money operations, ratio/present, Order of Operations, Pre-Algebra and Geometry) - Grade Level 4 - 6			X	
Compute discount, interest, volumes, basic Algebra and Geometry - Grade Level 7 - 8		X		
More demanding Algebra/Geometry, shop math - Grade Level 9+	X			
<b>READING SKILLS</b>	1	2	3	4
Grade Level 1 - 3				X
Grade Level 4 - 6				X
Grade Level 7 - 8				X
Grade Level 9 - 12 (text readability=10.9 grade equivalency)			X	

**Work Preference to Consider:**

- Detail Oriented
- Extended Standing/Bending
- Professional Dress and Grooming
- Like Math and Science
- Don't mind Small Spaces/Wearing Mask for Protection
- Don't Mind Body Fluids/Blood/Bad Breath
- Personal and Tool Cleanliness Standards

